



# Greene County Fish & Game Association

P.O. Box 64 • Xenia, Ohio 45385

## FACILITIES RENTAL / USAGE AGREEMENT

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Organization: \_\_\_\_\_

Member: \_\_\_\_\_ Member Number: \_\_\_\_\_ Non member: \_\_\_\_\_ Kitchen: Yes \_\_\_\_\_ No \_\_\_\_\_

Other club facility: (specify) \_\_\_\_\_

Date of rental: \_\_\_\_\_ Amount of deposit and Date: \_\_\_\_\_

Amount of refund and Date: \_\_\_\_\_

Alcoholic beverages will be consumed during this rental/usage event: Yes \_\_\_\_\_ No \_\_\_\_\_

I acknowledge by signing this agreement and rendering the applicable deposit(s) that I have read and fully understand the terms of this agreement as a condition for my rental / usage of the GCF&G clubhouse or other structures as designated above. I further acknowledge that I have received all (3) pages of this agreement.

I understand that I must at the time rental / usage is applied for and a deposit is rendered, declare the intention to serve or consume alcoholic beverages on GCF&G property. I further understand that if alcoholic beverages are to be served or consumed that I am required to obtain a Special Event Liability Rider from my insurance agent or another independent agent.

I further understand that as a condition for my rental/usage, a copy of the aforementioned Liability Rider issued by the agent must be provided to GCF&G at least (14) days prior to the scheduled rental / usage.

As the undersigned I do hereby indemnify and hold harmless the Greene County Fish and Game Association from any and all liability resulting from the use of said facilities whether on the property of Greene County Fish & Game or off said property.

Signed by: \_\_\_\_\_ date: \_\_\_\_\_

(Renter/User)

Witnessed by: \_\_\_\_\_ date: \_\_\_\_\_

(House Chairman/Club Official)



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### **CLUBHOUSE RENTAL GUIDELINES & REGULATIONS**

- 1) INDIVIDUALS OR GROUPS THAT HAVE SIGNED THE PROPER RENTAL AGREEMENTS AND HAVE PAID THE CORRECT SECURITY DEPOSIT WILL BE PERMITTED ACCESS TO THE CLUBHOUSE (WHEN POSSIBLE) AT 5:00 P.M. THE DAY PRIOR TO THEIR SCHEDULED RENTAL TO SET UP, DECORATE, OR OTHERWISE PREPARE FOR THEIR EVENT.**
- 2) ALL DECORATIONS, LITERATURE, FOOD, ETC. RELATED TO THEIR FUNCTION MUST BE REMOVED FROM THE CLUBHOUSE AND THE HOUSE SWEEPED AND CLEANED IMMEDIATELY FOLLOWING THE RENTAL UNLESS OTHERWISE INDICATED DIFFERENTLY IN THE ORIGINAL RENTAL AGREEMENT.**
- 3) ALL GCF&G FURNISHINGS (WILDLIFE MOUNTS, ART WORK, BULLETIN BOARDS, ETC.) ARE TO BE LEFT IN PLACE AND UN-TAMPERED WITH. THE GCF&G WILL MAKE EVERY ATTEMPT TO ACCOMMODATE RENTERS AND THEIR NEEDS WHEN POSSIBLE.**
- 4) RENTERS AND THEIR GUEST ARE NOT ALLOWED TO FISH, PARTICIPATE IN, AND/OR INTERFERE WITH ANY OTHER ONGOING ACTIVITY THAT IS PROVIDED BY THIS ORGANIZATION FOR OUR MEMBERS, UNLESS THEY ARE MEMBERS THEMSELVES, AT WHICH TIME ALL CLUB GROUND RULES APPLY. GUESTS SHOULD EXERCISE CAUTION AT ALL TIMES WHILE ON THE GROUNDS.**
- 5) THE RENTER IS SOLELY RESPONSIBLE FOR SEEING TO IT THEIR GUESTS CONDUCT THEMSELVES IN A SATISFACTORY MANNER, AND THAT NO PERSONAL OR PROPERTY DAMAGE OCCURS.**



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## CLUBHOUSE RENTAL INVENTORY SHEET

THE FOLLOWING FORM MUST BE FILED OUT PRIOR TO THE RENTAL AGREEMENT.

ITEM	#ON HAND PRIOR	#ON HAND AFTER
1) TABLES (8 FEET)	_____	_____
2) CHAIRS (METAL)	_____	_____
3) CHAIRS (PADDED)	_____	_____
4) TRASH CANS	_____	_____
5) PICNIC TABLES(PORCH)	_____	_____
6) FIRE EXTINGUISHER	_____	_____
7) WALL CLOCK	_____	_____
8) ANIMAL MOUNTS	_____	_____
9) PICTURES	_____	_____
10) BULLETIN BOARDS	_____	_____
11) TROPHY CASE	_____	_____
12) _____	_____	_____
13) _____	_____	_____

DATE INVENTORY WAS TAKEN: \_\_\_\_\_

NAME OF INDIVIDUAL THAT TOOK INVENTORY: \_\_\_\_\_

SIGNATURE OR RENTER AND DATE: \_\_\_\_\_

RENTERS WILL BE RESPONSIBLE FOR ALL ITEMS THAT ARE LISTED ABOVE ON THIS AGREEMENT.